

### Brightspace

- *Brightspace* is the learning management system Tompkins Cortland Community College. Here your faculty can provide content for you (e.g., course outlines & lectures), facilitate discussions and collect assignments. Your faculty can also provide you with course grades.
- Accessing Brightspace
  - Go to [MyTC3](#) and log in with your TC3 credentials
  - Select *Web Courses*
- First Time in Brightspace?
  - Complete the Student Brightspace Orientation. You will see this course in your Course list in the My Courses Window, or you can go [here](#) after logging into Brightspace.
- Learning more about Brightspace
  - There are a large number of help materials [here](#)
  - Or you can reach out to the TC3 campus technology help desk using the online [help desk portal](#), in person in Rm. 208 or by phone at 607-844-8211 x4550

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### Microsoft Teams

- *Teams* is a communication, collaboration & videoconferencing platform that many faculty at Tompkins Cortland Community College use to facilitate online learning.
- Accessing Teams
  - Teams is best experienced using the app, which is available for free for desktop & laptop computers (Windows, Apple, Chrome) computers and devices (iOS & Android)
  - Go to [Microsoft](#) to download the app for all your devices
  - Log in with your TC3 credentials (username@mymail.tc3.edu)
  - Teams are automatically created for your courses at TC3, you should see them under the Teams tab once you log in
- Learning more about Teams
  - Read the [Microsoft Teams Quickstart Guide](#)
  - If you prefer, view a [video introduction to Microsoft Teams](#)
  - [Learn how to make sure you are logged in for your class meeting](#)
  - [Learn how to use the large gallery view in your class meetings](#)



### Further assistance

- TC3 Campus Technology (M-F, business hours)
  - 1.607.844.8211 ext 4550
  - Submit a support ticket online with the [Help Desk User Portal](#)
- SUNY Online Helpdesk (evenings & weekends)
  - 1.844.673.6786 (1.844.OPENSUNY)
  - [sunyonlinehelp@suny.edu](mailto:sunyonlinehelp@suny.edu)