



TO: Board of Trustees  
FROM: Orinthia Montague, President  
DATE: 3-21-19  
SUBJECT: Report to the Board

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#### Childcare

Construction of the Childcare Center continues to move forward. The two most recent issues of concern were the fire access road and exterior insulation not being installed to code. Several of us from the College met with Dryden Fire regarding the access road issue and we were able to resolve that with minimal change. The exterior insulation issue was addressed by adding extra insulation to the interior walls. We are currently on schedule to receive the building by June 15<sup>th</sup>.

#### Collective Bargaining

Negotiations are moving forward. The first meeting with the Faculty Association was held last week. Both teams presented matters for consideration. Meetings with the Adjunct Association and the Professional Administrators Association will begin in the second week of April.

#### Strategic Planning

The Strategic Planning Survey collection closed on March 4<sup>th</sup>. Our Consultant has analyzed the data into various themes. The Steering Committee will now conduct focus groups with selected stakeholders (students, internal and external), including members of the Board of Trustees and the Foundation.

#### Budget/Enrollment

As of enrollment census date, the College had a fiscal deficit of \$1.6 million dollars primarily due to returning student enrollment. Institutional Research has been carrying out some data analysis in order to better parse the issues that are affecting student retention, which seems to have the largest impact on the budget. Malvika will be sharing some of the findings from that effort at the meeting. However, in an effort to begin addressing the operating deficit we have been able to:

- Reduce adjunct overload (\$290K)
- Reduce contractual spending (\$260K)

That leaves the current fiscal shortfall at \$1.1 million. It is important to note that we still have summer enrollment to consider. I will continue to provide updates regarding budget as we move along.



### Miscellaneous

- 1/24 Attended TCAD Board Meeting
- 1/31-2/5 Bereavement Leave
- 2/7 Legislative Breakfast @ Onondaga Community College
- 2/7 & 8 SUNY NYCCAP Meeting – Utica
- 2/11 Participated in Cortland BDC Meeting
- 2/11- 14 Nursing Accreditation Team campus visit
- 2/13 Ithaca College Board of Trustees Dinner Meeting
- 2/14-15 Ithaca College Board of Trustees Meeting
- 2/19 Cortland County Budget Committee Presentation
- 2/20 Facilitated Cortland County Transit Meeting with Assemblywoman Lifton & Senator Seward
- 2/22 Participated in SUNY Got Your Back Event
- 2/25 Met with Greek Peak regarding collaborations
- 2/25 Attended Tompkins Chamber FAB5 Young Professional Awards Ceremony
- 2/26 Attended Cortland County Administrator Search Committee Presentation & Meeting
- 2/27 Participated in meeting with Dryden Fire Department
- 2/28 Presented to Tompkins Council of Governments
- 3/4 Met with CenterState Corporation for Economic Development
- 3/5 Toured Intertek and discussed possible collaborations
- 3/5 Attended Foundation Scholarship Ceremony
- 3/8 Toured Tompkins Center for History and Culture
- 3/12 Participated in Cortland County Administrator Search Committee Meeting
- 3/15 Tompkins County Budget, Capital & Personnel Committee Meeting presentation
- 3/18-21 Vacation